

## **Welcome to the New York Law Course**

**Please carefully read the following instructions in their entirety before proceeding to the NYLC.**

1. The New York Law Course (NYLC) is an online, on demand course on important and unique principles of New York law in the following subjects: Administrative Law, Business Relationships, Civil Practice and Procedure, Conflict of Laws, Contracts, Criminal Law and Procedure, Evidence, Matrimonial and Family Law, Professional Responsibility, Real Property, Torts and Tort Damages, and Trusts, Wills and Estates. Completion of the NYLC is required in order to obtain a license to practice law in the State of New York.
2. The NYLC consists of approximately 17 hours of video lectures with embedded questions that must be answered correctly before you may continue viewing the lecture. Once an embedded question is correctly answered for a particular segment, that segment cannot be re-watched. You must view each lecture in its entirety and at its normal speed. Your time viewing each video segment will be audited by the Board. Advancing or speeding up the video by any means is strictly prohibited. Failure to view each segment of each lecture in its entirety and at its normal speed may result in the institution of misconduct charges under Board Rule 6000.13. Penalties may include requiring you to repeat the NYLC in its entirety, nullification of your registration for the NYLE, nullification of your NYLE score, a period of suspension from repeating the NYLC and/or NYLE, and disclosure of your misconduct to the Appellate Division in New York having jurisdiction over your application for admission and to other jurisdictions. If a user experiences technical problems while watching the videos it is incumbent on the user to contact the Board office immediately to report any issue and seek assistance. Please note that the NYLC was not designed to be viewed on a cell phone. Users who have advanced videos or who have failed to watch videos in their entirety, including users who used the scroll bar on any device including a phone, have been caught in the Board's electronic audits and have been the subject of misconduct charges that have resulted in the above mentioned penalties. It is important that you understand the benefits of the New York Law Course (NYLC). It is therefore highly recommended that you give yourself several weeks to watch the NYLC at a relaxing pace to fully absorb all of the material. If, however, you opt to start the NYLC within 72 hours of any given deadline and then experience problems related to any technical issue, including high volume concurrency, the deadline will NOT be extended. As a reminder, your viewing of the NYLC is audited. Keep in mind that completing the NYLC does not automatically register you for the NYLE. Registration is a separate step that must be done through the Applicant Services Portal.

3. The videos and embedded questions are copyrighted. It is a violation of Board Rule 6000.13 to copy or give to other applicants or third parties any of the embedded questions or answers or to make use of any such materials that may have been shared with you by others. Violation of Board Rule 6000.13 may result in penalties as described above, as well as such penalties for copyright infringement as may be appropriate.
4. You may complete the NYLC up to one year before or any time after the date on which you first sit for the UBE, subject to the application filing deadline of Section 520.12(d) of the Rules of the Court of Appeals. That section requires that a complete application for admission to practice in New York be filed within three years from the date when you sit for the second day of the UBE, whether taken in New York or in another jurisdiction. If you complete the NYLC more than one year before sitting for the UBE, you will be required to repeat the NYLC in its entirety. For example, if you are planning to sit for the UBE on July 30 and 31, 2024 DO NOT COMMENCE the NYLC until after July 30, 2023. If you are unsure when you will be taking the UBE for the first time it is advisable that you wait until after taking the UBE to complete the NYLC and NYLE.
5. You must complete the course in its entirety before you may register for the New York Law Examination (NYLE). Passing the NYLE is also a prerequisite to admission to practice in New York. For more information about the NYLE, visit the Board of Law Examiners homepage at [www.nybarexam.org](http://www.nybarexam.org).
6. Before you commence the NYLC, we urge you to download and print the Course Materials. These materials will assist your understanding of the subject matter as you view the lectures. Electronically searching the Course Materials while taking the NYLE by using a searchable version of the Course Materials is a violation of Board Rule 6000.13 and may result in penalties including nullification of your registration for the NYLE, nullification of your NYLE score, a period of suspension from repeating the NYLE, and disclosure of your misconduct to the Appellate Division in New York having jurisdiction over your application for admission and to other jurisdictions.
7. The first video you will view is a welcome message by the Hon. Jenny Rivera, Associate Judge of the New York Court of Appeals. After viewing Judge Rivera's message, you will be directed to a menu of the subject matter lectures which you may view in any order.
8. Select a lecture from the menu by clicking on the View Video Course button next to the subject.
9. If you wish to enable Closed Captioning or Subtitles, you click the box for Enable Subtitles before you select View Video Course.

10. After each segment of a lecture is completed, you will be prompted to answer a multiple choice question based on the material presented. If you answer the question correctly, the video will proceed to the next segment of the lecture after a brief pause. At this point, you cannot re-watch that segment. If you answer the question incorrectly, you will be returned to the point in the lecture where the presenter discusses the subject of the question, and you will be required to re-watch that segment until the question is displayed again and you have answered it correctly. At no point can you fast-forward the segment, even if you must re-watch part of the segment because you answered a question incorrectly.
11. All of the videos close with a final question that must be answered correctly in order to receive credit for watching that segment and having that Video Course marked as "Completed". As the Video Course concludes do not close or exit the video until the final question appears and is answered correctly, otherwise you will be required to watch that segment again. Once you have completed a Video Course, you may not access that video again until the entire NYLC has been completed. At this time, you may re-watch any Video Course without the need to answer embedded questions.
12. After a question is successfully answered for a particular video segment, you may continue viewing that lecture or exit and resume the video at a later time. If you exit a video segment before you correctly answer the embedded question, your time in that segment will not be saved and you will have to re-start it.
13. Please be aware that closing the window or using the back button in your browser will not save your current place in the video and you will not receive credit for viewing all segments of that video. Therefore, we recommend that you do not use the internet browser back and forward buttons or refresh your page at any time during your NYLC session and that you watch each segment to completion, which includes correctly answering the embedded question. Attempting to watch more than one Video Course at the same time is strictly-prohibited and will result in an interruption of the NYLC. Also, if any segment runs idle for longer than 15 minutes, you will automatically be logged out and will not get credit for that segment.
14. After you have successfully viewed all segments of a Video Course (which includes correctly answering each embedded question), the menu in your account will indicate that you have completed that Video Course and you may select another subject from the menu to view.

15. You may view the lectures in any order you choose, but you may not register for the NYLE until you have timely and successfully completed all of the lectures. The dates and deadlines for the NYLE are located on the Board's website.
16. After you have successfully completed all videos encompassing the NYLC, you will have access to the lectures through your BOLE account without answering the embedded questions. This future access is not an excuse or defense to speed up and/or fail to watch any given video during the course of your initial required viewing of the NYLC.
17. **In order to begin by viewing the welcome video, proceed to the Login tab at the top of the screen.**